



## Software Installation Request Form

Dealership Name : \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

General Manager: \_\_\_\_\_ Finance Manager(s): \_\_\_\_\_

Agent Name: \_\_\_\_\_ Agency: \_\_\_\_\_

Agent Phone: \_\_\_\_\_ Agent Email: \_\_\_\_\_

### Product Selection:

**F&I Menu      F&I Tablet      Videos & Customer Questionnaire      Sales Desk      Service Sales Solution**

**Bi-Weekly Payment Plan:** *Save your customers' time & money on their loan. Call CTC for more info (866) 882-3110.*

**Online Reporting:** *For use with F&I Menu only. No additional fee. See next page for set-up.*

**OFAC Compliance Check:** *Unlimited use for an additional \$10.00/month. Separate form to sign.*

**Life & Disability Rates:** *Please include a copy of the rate tables with examples.*

**DMS / Menu Integration:** *For use with F&I Menu only. Separate forms & fees apply.*

### Billing Information:

**Bill to:**            Dealership            Agency

**Install Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_      **Invoice Amount:** \$\_\_\_\_\_/month      **# of PCs to Install** \_\_\_\_\_

\*Billing will begin upon the Install Date chosen above. Software usage is not a factor used to determine Invoicing or Billing.

**Billing Name (or same as above):** \_\_\_\_\_

**Street:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**FAX (518) 899-4864    PHONE (866) 684-6368**



# Online Reports Set-up Form

## Email Reports- F&I Analysis sent weekly

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Name: \_\_\_\_\_

## Online Report Access

**For CURRENT user:** (add this dealership to your current account)

**Username:** \_\_\_\_\_

**For NEW user:**

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**\*You will receive an email with your new username and password**

**-OR-**

**Create a username:** \_\_\_\_\_

**Create a password:** \_\_\_\_\_

**\*your account will be accessible after the menu has been installed**